

## Prospective Citizen Checklist

*Please read this carefully.* In order to create an easier enrollment and application process, please use the following checklist as a guideline for completing your citizenship application.

*Please note:* Any prospective citizen filling out the application is responsible for 1) filling out his or her own application and 2) providing The Whitetop Nation *copies* of documentation verifying your lineage. Applications require documentation to connect each generation to the next; this is called a genealogical proof. In order to provide a smoother application process and comply with Bureau of Indian Affairs (BIA) standards, please provide copies of *primary* documentation for each generation. Primary documentation in genealogy is defined as objects or documents created during or near the time being researched.<sup>1</sup> Some examples of primary documentation include (1) original government documents; (2) creative works written by first-hand accounts, such as obituaries, historical family Bibles from a particular historical era; and (3) tombstone pictures. See <https://abcde.com/path> for a list of accepted primary documentation. Your application will provide proofs for each generation necessary to establish your direct path of descent from an approved ancestor or registered citizen (living or deceased). Therefore, the number of generations that must be proven will vary with each application. Each generation must have approximate birth dates and locations and death dates and locations. Marriage dates and locations are only required if such records exist. If necessary, you may estimate a marriage date based on the approximate date of the parents' and children's ages.

According to BIA standards,<sup>2</sup> you are required to provide The Whitetop Nation copies of at least your birth certificate and marriage certificate. You are also required to provide primary documentation from generation 1 (yourself) to your lineal ancestor. For our genealogical standards, we follow what is required of the BIA and try to the best of our ability to follow the ethics and standards outlined in the Board for Certification of Genealogists' website.<sup>3</sup>

For generations 1 (yourself) through 3 (grandparents) leading to the approved ancestor or citizen, you are required to provide The Whitetop Nation copies of 1) your birth certificate, 2) marriage certificate, 3) death and/or 4) divorce records. For example, if my approved ancestor is George All Sizemore on my maternal side, I must provide birth, marriage, death and/or divorce records for generations 1 (myself) through 3 (my maternal grandparents). However, if my mother is a citizen, I need only provide birth, marriage, death and/or divorce records for myself and/or my spouse (generation 1).

You are required to provide The Whitetop Nation birth certificates for your children if 1) they are under the age of 18 and 2) if you wish them to be enrolled.

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<sup>1</sup> Firkowski, "The Genealogy Assistant - What Are Primary & Secondary Sources?," n.d.; Wiki, "Primary Sources • FamilySearch," February 4, 2016; and "Research Guides: Genealogy: Primary Records & Documents," n.d.

<sup>2</sup> Indian Affairs (IA), "Division of Tribal Government Services | Indian Affairs;"

<sup>3</sup> Indian Affairs (IA); "Ethics and Standards."

Passports *can only* be submitted to prove birth date and location. Passports *cannot* prove relationships and generation links. In order to prove relationships between individuals and generation links, you *must* submit other primary documentation.

Federal census records up to 1880 can be used to prove relationships and generation links. Federal census records before 1880 *does not* prove relationships and generation links. However, they can be used to establish birth dates and locations for individuals. If you use a Federal census record before 1880, you need to provide additional supporting documents to prove relationships and generation links. If this is not possible to do because of record loss or if you have difficulty finding additional supporting documents, please contact the Senior Genealogist or another tribal genealogist in the Admissions Department so we may help you. We are here to support and assist.

If you share biological children with an ex-spouse, please provide primary documentation for the ex-spouse, if possible. If you cannot provide primary documentation for personal reasons and the individual does not biologically descend from an approved ancestor or citizen, please provide an explanation on a separate document.

If you cannot provide copies of birth certificates, marriage certificates, death and/or divorce records for generations 2 or 3 because they do not exist or because you are personally disconnected from this individual and cannot provide these records, please provide an explanation on a separate document. Note that this exception can only be made for family members who do *not* biologically descend from an approved ancestor or citizen.

If you or anyone in your lineage was adopted, please include a copy of the court record of the adoption. Please note that individuals who are adopted *must be* biologically related to an approved ancestor or citizen if you claim that these individuals who are adopted descend from an approved ancestor or citizen.

Birth certificates, marriage certificates, and death and/or divorce records can be obtained from 1) the local county courthouse in the counties and states where these events took place, 2) the local health department, and 3) <https://www.vitalchek.com/v/>. Other records such as deeds, tombstones, and probates can be found on websites like Findagrave, Familysearch.org, and Ancestry.com, state archives, churches, historical societies, and county courthouses. You may also provide images of tombstones yourself. If you do so, you need to include the name and location of the cemetery. Note: For Findagrave records, the image of the tombstone and its location must be included on the webpage.

Well-cited books can also be used to prove lineage. However, because they are not considered primary documentation, they cannot solely be used to prove lineage. You must find other primary documentation to support the books' findings and conclusions.

We are a large family. We want to ensure a smooth and as easy as possible application process for you and your loved ones. Everyone who can be enrolled, should be enrolled. If you have any questions about the application process, if you need help with your application and/or need assistance finding primary documents for your lineage, please reach out to Meghan Alter, Senior

Genealogist, at [seniorgenealogist@whitetopnation.org](mailto:seniorgenealogist@whitetopnation.org) or another staff member in the Admissions Department at [applications@whitetopnation.org](mailto:applications@whitetopnation.org) for assistance.

Good luck with your application!

**Approved Whitetop Nation Ancestor/Citizen**

Ancestor/Citizen Name \_\_\_\_\_

Ancestor/Citizen Roll Number (if applicable) \_\_\_\_\_

Spouse of Ancestor's/Citizen's Full Name, including Maiden Name \_\_\_\_\_

**Generation 1**

Prospective Citizen's full name including maiden name \_\_\_\_\_

Prospective Citizen's maiden name (if applicable) \_\_\_\_\_

- Birth Certificate
- Passport
- Marriage Certificate(s)
- Divorce Record (if applicable)
- Adoption Record (if applicable)

Spouse's full name (if applicable) \_\_\_\_\_

Spouse's maiden name (if applicable) \_\_\_\_\_

- Birth Certificate
- Passport
- Death Certificate (if applicable)
- Adoption Record (if applicable)

Spouse's full name (if applicable) \_\_\_\_\_

Spouse's maiden name (if applicable) \_\_\_\_\_

- Birth Certificate
- Passport
- Death Certificate (if applicable)
- Adoption Record (if applicable)

Spouse's full name (if applicable) \_\_\_\_\_

Spouse's maiden name (if applicable) \_\_\_\_\_

- Birth Certificate
- Passport
- Death Certificate (if applicable)

- Adoption Record (if applicable)

#### Children's Records

- Birth Certificate(s)
- Passport

#### **Generation 2**

Birth Father's full name \_\_\_\_\_

- Birth Certificate
- Passport
- Marriage Certificate(s)
- Death Certificate (if applicable)
- Divorce Record (if applicable)
- Adoption Record (if applicable)

Birth Mother's full maiden name \_\_\_\_\_

- Birth Certificate
- Passport
- Death Certificate (if applicable)
- Adoption Record (if applicable)

#### **Generation 3**

Lineage Grandfather's full name \_\_\_\_\_

- Birth Certificate
- Passport
- Marriage Certificate(s)
- Death Certificate (if applicable)
- Divorce Record (if applicable)
- Adoption Record (if applicable)

Lineage Grandmother's maiden name \_\_\_\_\_

- Birth Certificate
- Passport
- Death Certificate (if applicable)
- Adoption Record (if applicable)

#### **Generation 4**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Passport
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

#### **Generation 5**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)

- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

### **Generation 6**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary

- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

### **Generation 7**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link

- Land Grant
- Land Charter

**Generation 8**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

**Generation 9**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)



- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

**Generation 10**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)

- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

### **Generation 11**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration

- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

## **Generation 12**

**\*Check which documents link the spouses and next generation(s) together**

Male's proven name \_\_\_\_\_

Female's proven name \_\_\_\_\_

- Birth Certificate(s)
- Marriage Certificate(s)
- Death Certificate(s)
- Divorce Record(s)
- Bible Record
- Census
- Church Record
- Adoption Record
- Deed Record
- Guardian Record
- Probate Record
- Diary
- Family Record (including historical oral histories)
- DNA Analysis
- Obituary
- Tombstone Picture with location of the Cemetery
- Newspaper Item
- Military Record(s)
- Immigration Record
- Social Security Record
- Social Security Index
- Tax Record
- Town Record
- Voter Registration
- Written History of an Individual published in or around a Person's Life
- Analysis on a Generational Link
- Land Grant
- Land Charter

## References

- Board for Certification of Genealogists. "Ethics and Standards," n.d.  
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- Indian Affairs (IA). "Division of Tribal Government Services | Indian Affairs." Indian Affairs (IA), n.d. <https://www.bia.gov/bia/ois/tgs>.
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<https://researchguides.dartmouth.edu/genealogy/primary#:~:text=Primary%20source%20materials%20include%20such,military%20lists%2C%20and%20family%20folklore>.
- . "The Genealogy Assistant - What Are Primary & Secondary Sources?," n.d.  
<https://www.thegenealogyassistant.com/index.php/store/three-brushes-with-death/43-news/blog-posts/314-what-are-primary-a-secondary-sources>.